

Standardized Operating Procedures (SOP) for Purchasers:

Please be advised that prior to showing a purchaser a property:

- 1 We do not require identification from a prospective purchaser.
- 2 We do not require a purchaser to sign an exclusive brokerage agreement.
- 3 We do not require a pre-approval for a mortgage loan in order to show a purchaser properties.

PLEASE NOTE: NEW YORK STATE LAW REQUIRES REAL ESTATE BROKERS WHO SERVICE RESIDENTIAL HOMEBUYERS TO CREATE AND PUBLISH "STANDARDIZED OPERATING PROCEDURES" (THE "SOP LAW") FOR THEIR BROKERAGE OFFICES SO THAT PROSPECTIVE PURCHASERS UNDERSTAND WHAT WILL BE REQUIRED FROM THEM WHEN WORKING WITH A REAL ESTATE BROKER.